



***** IMPORTANT INFORMATION ***
TRUCK ELEVATOR RATES FOR USE**

Effective January 1, 2008

THERE IS A FEE TO USE THIS ELEVATOR

Arrangements and billing should be made **DIRECTLY** with the Memphis Cook Convention Center in **ADVANCE** (seven day minimum). Please contact the Finance Assistant, at 901-576-1222 during regular business hours and fax this form to the Finance Assistant at 901-576-1212. Orders received with less than seven day's notice **ARE NOT GUARANTEED.**

4 hour minimum - \$750.00

Regular Hours – 8:00a – 4:30p (M-F)

Weekend Hours – 4:30p on Friday – 8:00a on Monday

Any time beyond 4:30p - overtime - \$350.00 per hour

Holiday Rates – 4 hour minimum - \$750.00

Date: _____

Name of Exhibition/Show: _____ Show Date: _____

Firm/Booth Name: _____ Booth No.: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone No. _____; Fax No. _____; Cell No. _____

Ordered by: _____ Signature: _____

Payment: Cash _____ Check No. _____

Visa _____ Mastercard _____ American Express _____

Card No. _____ Expiration Date: _____

NAME: _____ SIGNATURE: _____

(Print)